



# The American Legion Jonathan D. Rozier Post No. 164 March 28, 2018 Membership Meeting

## The American Legion Post 164 Membership Meeting: Opening ceremony

All officers should be in uniform, each wearing an official Legion cap and the official badge of office.

The commander shall announce the meeting is about to open.

Officers shall take their stations.

The commander shall seat those present with one rap of the gavel, and the sergeant-at-arms shall close the doors of the meeting hall.

The commander shall then give three raps of the gavel, and all who are present shall stand at attention.

**Post commander:** "The color bearers will advance the colors."

*As the color bearers start to advance, the commander gives the command to salute.*

**Post commander:** "Hand salute."

*The command "Two" is given immediately after the colors have been posted.*

**Post commander:** "All members/guests Please remain Standing. *Legionnaires will remove their caps.*

**Post commander:** "The chaplain will offer prayer."

**Chaplain:**

## POW/MIA Empty Chair

**Post commander:** "A POW/MIA empty chair is placed at all official meetings of The American Legion as a physical symbol of the thousands of American POW/MIAs still unaccounted for from all wars and conflicts involving the United States of America. This is a reminder for all of us to spare no effort to secure the release of any American prisoners from captivity, the repatriation of the remains of those who died bravely in defense of liberty, and a full accounting of those missing. Let us rededicate ourselves to this vital endeavor!"

**Post commander:** "Sergeant-at-arms, Place the POW/MIA flag on the empty chair."

**Post commander:** "Legionnaires will stand in silent tribute in memory of departed comrades" *60 seconds of silence.*

**Post commander:** "Comrades, please join me in the Pledge of Allegiance"  
*The commander leads the assembly in the Pledge of Allegiance.* "I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

**Post commander:** "Everyone will re-cover. Please join me in the recitation of the preamble of the constitution of the American Legion."

"For God and Country, we associate ourselves together for the following purposes:

"To uphold and defend the Constitution of the United States of America;

"To maintain law and order;

"To foster and perpetuate a one hundred percent Americanism;

"To preserve the memories and incidents of our associations in the Great Wars;

"To inculcate a sense of individual obligation to the community, state and nation;

"To combat the autocracy of both the classes and the masses;

"To make right the master of might;

"To promote peace and good will on earth;

"To safeguard and transmit to posterity the principles of justice, freedom and democracy;

"To consecrate and sanctify our comradeship by our devotion to mutual helpfulness."

*The commander seats members with one rap of the gavel.*

**Post commander:** "I now declare Jonathan D. Rozier Post No.164, Department of Texas, regularly convened."

## Order of business

Guest Speaker – Steve Brady – Vietnam Veterans of America

### Officer Roll Call

- Post Commander
- Vice Commander
- Adjutant
- Finance Officer
- Judge Advocate
- Chaplain
- Historian
- Sergeant-At-Arms
- Service Officer
- Public Relations

Review of minutes of previous meeting (Changes?)

Review of minutes of Executive Committee (Executive committee action items covered in new business.)

Introduction of guests and prospective and new members

### Reports (Written 3 minutes or less)

1. Finance
2. Sergeant-at-Arms
3. Sick call, relief and employment
4. Service Officer
5. Vice-Commander
6. Membership
7. Judge Advocate
8. Boys State
9. Honor Guard
10. Public Relations

Initiation of candidates

Awards

Unfinished Business

1. Constitution and By-Laws review
2. St Patrick's Day fund Raiser

New business, correspondence and announcements

1. District Election Results.
2. Community Award of Vietnam Veteran Medal. April 21st
3. Division Convention – May 18<sup>th</sup> – May 20<sup>th</sup>
4. Department Convention – July 11<sup>th</sup> – July 15<sup>th</sup>
5. Auxiliary Support of the Post
6. Saturday Breakfast - April 3<sup>rd</sup>
7. Executive Committee -April 11<sup>th</sup>
8. Safety Fest – April 14<sup>th</sup>
9. Honor Flight Reception – April 21<sup>st</sup>
10. Next Member Meeting – Officer Election – April 25<sup>th</sup>
11. Team Send-Off for new recruits – April 29<sup>th</sup>
12. VFW Military Dining-Out – May 4<sup>th</sup>
13. Family Freedom Festival with VFW – May 19<sup>th</sup>
14. Officer nominations – Wallace Klekar
  - a. Commander
  - b. Vice Commander
  - c. Adjutant
  - d. Finance Officer
  - e. Judge Advocate
  - f. Historian
  - g. Chaplain
  - h. Sergeant at Arms
  - i. Service Officer
  - j. Executive Committee Member #1
  - k. Executive Committee Member # 2
  - l. Executive Committee Member # 3

The good of The American Legion

## Closing ceremony

**Post commander:** “Is there any further business to come before the meeting? If not, the chaplain will lead us in memorial service.”

*The commander gives three raps of the gavel, and the membership rises, uncovers and stands in silence.*

**Chaplain:**

**Post commander:** “Cover.”

**Post commander:** “Sergeant-at-arms, recover the POW/MIA flag.”

*The sergeant-at-arms steps forward, picks up the POW-MIA flag off the chair, folds the flag, steps back and places the POW-MIA flag on the table in front of the commander.*

“Till we meet again let us remember our obligation to our country can be fulfilled only by the faithful performance of all duties of citizenship. Let service to the community, state and nation be ever a main objective of The American Legion and its members. Let us be ever watchful of the honor of our country, our organization and ourselves, that nothing shall swerve us from the path of Justice, Freedom and Democracy. Sergeant-at-arms will retire the flag of our country.”

**Post commander:** “Hand salute.”

*As the color bearers reach the rear of the meeting hall, the commander says, “Two.”*

**Post commander:** “I now declare this meeting of Jonathan D Rozier Post No. 164, The American Legion, Department of Texas adjourned.”

*The commander gives one rap of the gavel.*